

## Safeguarding

The University of Cambridge and the Institute of Continuing Education (ICE) are committed to ensuring the safety and wellbeing of your apprentice during their studies on a Higher and Degree Apprenticeship (HDA) programme.

Safeguarding is defined as the action that is taken to promote someone's welfare and to protect them from harm. Safeguarding has four key areas:

1. Protection from maltreatment or significant harm.
2. Preventing impairment of health or development.
3. Ensuring all learners (and staff) can experience circumstances consistent with safe and effective care.
4. Take action to enable people to achieve the best outcome.

## Prevent

The University of Cambridge, and ICE, are required to comply with the Prevent Duty to protect people from being drawn into terrorism and this is enshrined in law. A key aspect of the Prevent Duty is the promotion of British Values. These are the expected standards that shape our society and are enshrined in law. The British Values are:

- Democracy.
- The rule of law.
- Individual liberty.
- Mutual respect and tolerance for those with different faiths and beliefs, and no faith or belief.

British Values are explored in the Higher and Degree Apprenticeship program and are contextualized to the apprentice's course of study.

## University and Employer Duty

All university staff have a duty of care for all learners including apprentices.

**Employers also have Safeguarding procedures and responsibility for staff welfare and all staff including apprentices should be aware of how to access these services through training and documentation in the workplace.**

## Raising a cause for concern: who should I tell?

All causes for concern involving an apprentice can be raised by contacting the University via [studentwelfare@ice.cam.ac.uk](mailto:studentwelfare@ice.cam.ac.uk)

Or use the QR code:

