

Financial Undertaking Form (MSt)



Institute of Continuing Education

This form must be uploaded in order to meet your financial condition of admission to the chosen MSt course. Please read this form carefully before signing it.

Under no circumstances should you sign this form if you are in any doubt whatsoever about whether you have sufficient funds for the course fees and living costs, including cost of room rent, utilities, food, clothing, transport, research costs, books etc.

Failure to provide accurate and honest information about your financial situation will be treated seriously by the University and may lead to the cancellation of your admission. Under the regulations of the University Composition Fee in Chapter I of the University's Ordinances, students are required to pay fees for their course, as listed in the Table of Fees within that Chapter. In addition, under regulation 10 of the General Regulations for Admission as a Graduate Student, the Board of Graduate Studies has the power to deprive any person of the status of Graduate Student if s/he has failed to pay the fees due from a Graduate Student. Furthermore, your College may decline to present you for conferment of a degree if you have outstanding debt to your College.

APPLICANT DETAILS

Name of Course	<input type="text"/>		
Course Start Date	<input type="text"/>	Title (Mr, Ms, etc.)	<input type="text"/>
Application No.	<input type="text"/>	First Name	<input type="text"/>
Student ID No.	<input type="text"/>	Last Name	<input type="text"/>

Estimated cost of first year of the course (i.e. the total liability of the first year as specified in "tracking your finances" in your self-service account)

£

Minimum cost of the whole course (i.e. duration of course in years x liability, as detailed above).

£

DECLARATION

Please tick **at least one** of the boxes below as appropriate to your circumstances, read the statements below and sign where indicated if in agreement. **We will be unable to accept the returned form if no boxes have been ticked and if you have not signed the declaration.**

Option A covers applicants who are: supporting themselves financially; those who are being supported by parents/relatives/friends financially; those taking out loans to support themselves financially; and those funding their studies through their salary.

- A ☐ I confirm that I will be responsible for the payment of my fees and full living costs.
- B ☐ I confirm that I will be responsible in part for the payment of my fees and full living costs as I have been given an award by a Department, College or other organisation. I have uploaded/sent official notification of this award to the Registry Office.
- C ☐ I confirm that I have been given an award by a Department, College or other organisation which will be responsible for the payment of my fees and full living costs. I have uploaded/sent official notification of this award to the Registry Office.

- 1 I have read and fully understand the MSt section of the Institute of Continuing Education website concerning costs and funding.
- 2 I confirm that I have the funds available to me to meet all my Tuition fees, College fees, living expenses and any other course/ maintenance expenses for the duration of my studies at the University of Cambridge.
- 3 I understand that non-payment of fees will necessitate withdrawal from the University and my College, and I will be liable to pay any outstanding debt (including awards unpaid by third parties).
- 4 I hereby undertake to pay the University of Cambridge and the appropriate Colleges of the University of Cambridge all monies that may become due in respect of University and College fees.
- 5 I understand that pre-payment of fees and charges may be necessary in advance at any point during the course.

Signature _____

Current Date

(Image)

By signing this form you are giving the University of Cambridge and its Colleges your assurance that you are able to pay your University and College fees and otherwise support yourself financially during the entire period of study with the University of Cambridge. You are giving the University of Cambridge and its Colleges permission to use details supplied in this document to contact and invoice you for any fees which may be required. If you are admitted, neither the University nor the Colleges will be liable to support you financially in the event of difficulty.

INVOICE DETAILS

Please supply an invoice address (if address is unknown due to imminent relocation for the purpose of study and you are responsible for your funding, give your current address and tick box below).

Organisation/Name

Address Line 1

Address Line 2

Address Line 3

Address Line 4

Post Code

Country

- ☐ I am fully/partly responsible for funding my studies and will require invoices sent to a new address by the date (if known) of the first payment, or in the immediate future (*please contact relevant department with new details as soon as possible*).

DELIVERY

Please upload the completed and signed form via your self-service account against document type “Finance - Post-offer”

Upload official notification of any awards mentioned above against document type “Finance - Post-offer”. These should be in the form of a signed letter from your sponsor (with an official translation into English, where relevant). Your sponsor should make it clear that they will cover any year on year increases in fees and other costs, at least in line with inflation.

If you are unable to upload this form via your self-service account, please return to: *Registry Office, Institute of Continuing Education, University of Cambridge, Madingley Hall, Madingley, Cambridge CB23 8AQ*