Cancellation form

**Right to cancel**

You have the right to cancel this contract within 14 days without giving any reason. Cancellation will not affect your ability to study with us in the future.

To exercise the right to cancel, you must inform us, either by email (ice.admissions@ice.cam.ac.uk) or by writing to The Registry Manager, Institute of Continuing Education, University of Cambridge, Madingley Hall, Madingley, Cambridge, CB23 8QA. You may use the attached model cancellation form, but it is not obligatory.

**Effects of cancellation**

If you cancel your registration within 14 days, we will reimburse all payments received from you.

We will make the reimbursement without undue delay, and not later than 14 days after the day on which we are informed about your decision to cancel your registration.

We will make the reimbursement using the same means of payment as you used for the initial transaction, unless you have expressly agreed otherwise; in any event, you will not incur any fees as a result of the reimbursement.

I/we hereby give notice that I/we wish to cancel my/our registration on the following course:

Name of student(s):

Address of student(s):

Signature of student(s) (only if this is notified on paper):

Date:

Although you do not need to provide a reason for cancellation, it would be helpful to know the reason as it may help us improve our services in the future: